

CORPORATION OF THE TOWN OF RENFREW
BY-LAW NO. 22-2017

Being a by-Law to amend By-Law No, 29-2016, to establish Fees and Charges for services, activities, and the use of property provided by the Town of Renfrew.

WHEREAS Section 391 of the *Municipal Act*, 2001, authorizes municipalities to impose fees or charges on persons for services or activities, for costs payable for services or activities, and for the use of property including property under its control; and

WHEREAS the Council of the Corporation of the Town of Renfrew passed By-Law No. 29-2016 to establish fees and charges; and

WHEREAS the Council of the Corporation of the Town of Renfrew deems it expedient to amend By-Law No. 29-2016;

NOW THEREFORE the Council of the Corporation of the Town of Renfrew enacts as follows:

- 1) THAT Schedules A to D forming By-Law No. 29-2016 be amended and replaced with the attached schedules, being schedules of departmental user fees which form part of this By-Law.

Schedule "A"	Administration/Finance
Schedule "B"	Development & Works
Schedule "C"	Parks & Recreation
Schedule "D"	Fire Department

- 2) THAT any other By-Laws and/or resolutions inconsistent with the provisions herein shall be superseded by this By-Law.
- 3) THAT this by-law shall come into full force and effect on the first day of April of each year, pending an annual review of the Consolidated Fees and Charges By-Law.

Read a first and second time this 11th day of April, 2017.

Read a third and final time this 11th day of April, 2017.



Peter Emon, Reeve



Kim R. Bulmer, Clerk

Schedule "A"
Administration/Finance

Service or Activity	Fees - 2016	Fees - 2017	Notes
Death Registrations:			
• Renfrew Funeral Homes	\$20.00	\$20.00	
• Out-of-Town Funeral Homes	\$30.00	\$30.00	
Cat Licences	Refer to By-Law 18-2000	Refer to By-Law 18-2000	
Commissioner of Oaths/ Certifying Documents:			
• Renfrew residents	\$10.00 (includes HST)	\$10.00 (includes HST)	
• Out-of-Town residents	\$15.00 (includes HST)l	\$15.00 (includes HST)l	
Dog Licences	Refer to By-Law 17-2000	Refer to By-Law 17-2000	
Freedom of Information Requests:			
• Application Fee	\$5.00 (plus HST)	\$5.00 (plus HST)	Fee Schedule is regulated and includes a \$7.50 charge for every 15 minutes of search/preparation time as per MFPPA.
• Minimum Search and Copy Fee	\$25.00 (plus HST)	\$25.00 (plus HST)	
Marriage Licence:			
• Renfrew residents	\$125.00	\$125.00	
• Out-of-Town residents	\$150.00	\$150.00	
Refreshment Vehicles	Refer to By-Law 36-2013	Refer to By-Law 36-2013	
Taxi Licences	Refer to By-Law 33-2012	Refer to By-Law 33-2012	
Transient Trader Licence	Refer to By-Law 63-2015	Refer to By-Law 63-2015	
NSF – Returned Cheque Fee	\$20.00	\$20.00	
Photocopies	\$0.25/page (plus HST)	\$0.25/page (plus HST)	
Taxation/Water/Sewer Penalty			As per most recent rate setting by-laws and as permitted by the Municipal Act, 2001.
Tax & Water Certificates/ Inquiries	\$40.00/per certificate or inquiry (plus HST).	\$40.00/per certificate or inquiry (plus HST).	

Schedule "A"
Administration/Finance

Service or Activity	Fees - 2016	Fees - 2017	Notes
Sale of Land for Tax Arrears: <ul style="list-style-type: none"> • Administration Cost 	\$200.00 (plus HST)	\$200.00 (plus HST)	In addition to the Administration Cost, all additional actual costs incurred by the Town of Renfrew for any services and documentation under the Sale of Land for Tax Arrears proceedings will be included in the "cancellation price"; summarized as follows: Initial set-up of individual database files
Set-up	Actual Costs Incurred	Actual Costs Incurred	Title Search Preparation and Registration of Tax Arrears Certificate Corporate Search (if Registered Owner is a Corporation) Preparation and Delivery of First Notices Preparation and Delivery of Final Notices
Tax Registration	Actual Costs Incurred	Actual Costs Incurred	Preparation and Registration of Cancellation Certificate Preparation and Registration of Extension Agreement Preparation of Statutory Declarations
Other Costs	Actual Costs Incurred	Actual Costs Incurred	Advertising Tender / Auction costs Preparation and Registration of Tax Deed Legal Fees and disbursements Survey Costs (if applicable)
Tax Sale	Actual Costs Incurred	Actual Costs Incurred	

Schedule "B"
Development & Works

Service or Activity	Fees - 2016	Fees - 2017	Notes
Tap-In Fees: <ul style="list-style-type: none"> • Up to 2" Ø • Over 2" Ø 	\$100 plus materials (plus HST) Cost Estimate (plus HST)	\$150 plus materials (plus HST) \$250 plus materials (plus HST)	
Turn Water On/Off: <ul style="list-style-type: none"> • Water On • Water Off • On & Off Simultaneously • After Hours request 	\$25 (plus HST) \$25 (plus HST) \$35 (plus HST) \$75 (plus HST)	\$45 (plus HST) \$45 (plus HST) \$70 (plus HST) \$150 (plus HST)	
Sewer Inspections: <ul style="list-style-type: none"> • CCTV Inspections (Issue on Residents Side) 		\$100.00 (plus HST)	
Residential Installations: <ul style="list-style-type: none"> • ¾" Ø water service & 4" Ø sanitary sewer service • 1" Ø water service & 4" Ø sanitary sewer service • ¾" Ø water, 5" Ø sanitary & 4" Ø storm services • ¾" Ø water service • 1" Ø water service • 4" Ø sanitary sewer service 	\$1500 (plus HST) \$1900 (plus HST) \$950 (plus HST) \$1000 (plus HST) \$750 (plus HST)	Cost based on Estimate Cost based on Estimate Cost based on Estimate Cost based on Estimate Cost based on Estimate	
Water Meters: Replacement of Damaged Meter Relocation of Water Meter		Actual Cost Actual Cost	First Replacement is Free
Accessory Buildings	\$8/\$1000 Construction Value Minimum Fee \$50	\$8/\$1000 Construction Value Minimum Fee \$50	Minimum Permit Fee of \$50 covers construction values up to \$6250
Building Permit: All classes, including renovations/additions	\$8/\$1000 Construction Value Minimum Fee \$50	\$8/\$1000 Construction Value Minimum Fee \$50	
Change of Use Permit	\$8/\$1000 Construction Value Minimum Fee \$50	\$8/\$1000 Construction Value Minimum Fee \$50	
Demolition Permit	\$8/\$1000 Construction Value Minimum Fee \$50	\$8/\$1000 Construction Value Minimum Fee \$50	
Pool Permit	\$8/\$1000 Construction Value Minimum Fee \$50	\$8/\$1000 Construction Value Minimum Fee \$50	

Schedule "B"
Development & Works

Service or Activity	Fees - 2016	Fees - 2017	Notes
Porches/Decks	\$8/\$1000 Construction Value Minimum Fee \$50	\$8/\$1000 Construction Value Minimum Fee \$50	
Sign Permit	\$8/\$1000 Construction Value Minimum Fee \$50	\$8./\$1000 Construction Value Minimum Fee \$50	
Solid Fuel Burning Appliances	\$8/\$1000 Construction Value Minimum Fee \$50	\$8/\$1000 Construction Value Minimum Fee \$50	
Official Plan Amendment	\$1000 (plus HST)	\$1300	
Zoning By-law Amendment	\$850 (plus HST)	\$1100	
Minor Variance	\$500 (plus HST)	\$700	
Severance (not including retained parcel)	\$400/new lot proposed (plus HST)	\$700/new lot proposed	
Development Agreement	\$500 (plus HST)	Now Gone?	
Development Charges	Refer to By-Law 46-2014	Refer to By-Law 77-2016	
Hold Zone Removals	\$600 (plus HST)	\$600	plus legal charges
Site Plan – Minor	\$800 (plus HST)		
Site Plan - Major	\$800 (plus HST)	\$1100	plus legal charges
Subdivision Agreement	\$1500 (plus HST)	\$2000	plus legal charges
Part Lot Control	\$300 (plus HST)	\$300	plus legal charges
Plan of Condominium	\$1500 (plus HST)	\$2000	plus legal charges
Official Plan Text & Schedule	\$30 (plus HST)	\$35	
Zoning By-law Text & Schedule	\$30 (plus HST)	\$55	
Zoning & Building Compliance Report	\$50 (plus HST)	\$100	
Subdivision Compliance Report	\$50 (plus HST)	\$100	
Lifting of One (1) Foot Reserves		\$300	
Cash-in-Lieu for Parking		\$400 plus \$1000/space	
Encroachment Agreement		\$300	
Pre-Servicing Agreement		\$350	
Temporary Use By-Law		\$900	
Letter of Undertaking		\$300	
Multiple Applications		10% off of each	
Other Requests		Based on Wage Cost	

Schedule "C"
Parks & Recreation Department

Service or Activity	Fees - 2016	Fees - 2017	Notes
ICE RATES: Schools (per hour) Minor Sport (per hour) Jr. B Hockey (per hour) Adult (per hour) Shiny (per hour/person – Daytime) Shiny (per hour/person – Evening) Slab (per hour) Slab (per day – Receptions/Quilt Show/Etc..) Slab (per day – Concerts/Shows)	\$60.50 \$121.00 \$175.00 \$189.00 \$5.00 \$10.00 \$36.00 \$600.00** \$1200.00**	\$60.50 \$121.00 \$175.00 \$189.00 \$5.00 \$10.00 \$40.00 \$700.00 \$1300.00	HST INCLUDED in all rates **Set up and tear down is one half the daily rates**
FIELDS AND PAVILIONS: Kallies Pavilion (per day – Minor) Kallies Pavilion (per day – Adult) Soccer Fields (per hour – Minor) Soccer Fields (per hour – Adult) Lit Ball Fields (per hour – Minor) Lit Ball Fields (per hour – Adult) Unlit Ball Fields (per hour – Minor) Unlit Ball Fields (per hour – Adult) Splash Pad Volleyball Courts (per evening) Volleyball Courts (per day - tournaments) Track Meets Football Field Lining	\$155.00 \$310.00 \$23.00 \$37.00 \$31.00 \$42.00 \$25.00 \$32.00 No Charge \$31.00 \$120.00 \$250.00 \$750.00	\$155.00 \$310.00 \$24.00 \$38.00 \$32.00 \$43.00 \$26.00 \$33.00 No Charge \$40.00 \$150.00 \$200.00 \$750.00	HST INCLUDED in all rates
HALL RATES: Hourly Rental (no setup) Hourly Rental (with setup) Minor Sport Tournaments Standard Daily Rate Decorating Daily Rate Decorating Hourly Rate	\$23.00 \$35.00 \$175.00 \$350.00 \$235.00 \$23.00	\$25.00 \$40.00 \$200.00 \$350.00 \$235.00 \$25.00	HST INCLUDED in all rates

Schedule "C"
Parks & Recreation Department

Service or Activity	Fees - 2016	Fees - 2017	Notes
RECREATION CENTRE FACILITY RATES: Gymnasium (per hour) Games Room (per hour) Hobby Room (per hour) Conference Room (per hour) Kitchen Gymnasium/Games Room/Conference Room/Kitchen (per day) Extra Staff (per hour)	\$30.00 \$19.00 \$13.00 \$13.00 No Charge \$360.00 \$30.00	\$30.00 \$20.00 \$15.00 \$15.00 No Charge \$360.00 \$30.00	HST INCLUDED in all rates **STATUTORY HOLIDAYS will be subject to a premium HST INCLUDED in all rates
PROGRAM RATES: Based on cost recovery for Town of Renfrew, Township of Admaston/Bromley, Township of Greater Madawaska, Township of Horton and Township of McNab/Braeside residents. All other municipalities to pay a 50% premium over the cost recovery formula.			HST INCLUDED in all rates
FITNESS CENTRE RATES: <u>Memberships</u> One (1) Month Three (3) Months Six (6) Months One (1) Year Daily	Resident / Non-Resident \$30.00 / \$45.00 \$60.00 / \$90.00 \$95.00 / \$ 142.50 \$160.00 / \$240.00 \$8.00 / \$8.00	Resident/Non-Resident \$30.00 / \$45.00 \$60.00 / \$90.00 \$95.00 / \$142.50 \$160.00 / \$240.00 \$8.00 / \$8.00	HST INCLUDED in all rates
OTHER: Table Rental Chair Rental	\$10.00/Table \$3.00/Chair	\$10.00 \$3.00	HST INCLUDED in all rates

Schedule "D"
Fire Department

Service or Activity	Fees - 2016	Fees - 2017	Notes
Air Fill Cards	\$70.00/12 cards (plus HST) \$7.00/card (plus HST)	\$70.00/12 cards (plus HST) \$7.00/card (plus HST)	
Bulk Water Sales	Double (2x) the current year Water Consumption Rate	Double (2x) the current year Water Consumption Rate	Refer to By-Law 16-2017