

CORPORATION OF THE TOWN OF RENFREW
BY-LAW NO. 23-2018

Being a by-Law to amend By-Law No, 29-2016, as amended, to establish Fees and Charges for services, activities, and the use of property provided by the Town of Renfrew.

WHEREAS Section 391 of the *Municipal Act*, 2001, authorizes municipalities to impose fees or charges on persons for services or activities, for costs payable for services or activities, and for the use of property including property under its control; and

WHEREAS the Council of the Corporation of the Town of Renfrew passed By-Law No. 29-2016 to establish fees and charges; and

WHEREAS the Council of the Corporation of the Town of Renfrew amended By-Law No. 29-2016 in 2017 and deems it expedient to further amend this By-Law in 2018;

NOW THEREFORE the Council of the Corporation of the Town of Renfrew enacts as follows:

- 1) THAT Schedules A to D forming By-Law No. 29-2016 be amended and replaced with the attached schedules, being schedules of departmental user fees which form part of this By-Law.

Schedule "A"	Administration/Finance
Schedule "B"	Development & Works
Schedule "C"	Parks & Recreation
Schedule "D"	Fire Department


- 2) THAT any other By-Laws and/or resolutions inconsistent with the provisions herein shall be superseded by this By-Law.
- 3) THAT this by-law shall come into full force and effect on the first day of April of each year, pending an annual review of the Consolidated Fees and Charges By-Law.

Read a first and second time this 27th day of March, 2018.

Read a third and final time this 27th day of March, 2018.



Don Eady, Mayor



Kim R. Bulmer, Clerk

Schedule "A"
Administration/Finance

Service or Activity	Fees - 2017	Fees - 2018	Notes
Sale of Land for Tax Arrears: <ul style="list-style-type: none"> • Administration Cost 	\$200.00 (plus HST)	\$200.00 (plus HST)	In addition to the Administration Cost, all additional actual costs incurred by the Town of Renfrew for any services and documentation under the Sale of Land for Tax Arrears proceedings will be included in the "cancellation price"; summarized as follows:
Set-up	Actual Costs Incurred	Actual Costs Incurred	Initial set-up of individual database files
Tax Registration	Actual Costs Incurred	Actual Costs Incurred	Title Search Preparation and Registration of Tax Arrears Certificate Corporate Search (if Registered Owner is a Corporation) Preparation and Delivery of First Notices Preparation and Delivery of Final Notices
Other Costs	Actual Costs Incurred	Actual Costs Incurred	Preparation and Registration of Cancellation Certificate Preparation and Registration of Extension Agreement Preparation of Statutory Declarations
Tax Sale	Actual Costs Incurred	Actual Costs Incurred	Advertising Tender / Auction costs Preparation and Registration of Tax Deed Legal Fees and disbursements Survey Costs (if applicable)

Schedule "B"
Development & Works

Service or Activity	Fees - 2017	Fees - 2018	Notes
Tap-In Fees: <ul style="list-style-type: none"> • Up to 2" Φ • Over 2" Φ 	\$150 plus materials (plus HST) \$250 plus materials (plus HST)	\$150 plus materials (plus HST) \$250 plus materials (plus HST)	
Turn Water On/Off: <ul style="list-style-type: none"> • Water On • Water Off • On & Off Simultaneously • After Hours request 	\$45 (plus HST) \$45 (plus HST) \$70 (plus HST) \$150 (plus HST)	\$45 (plus HST) \$45 (plus HST) \$70 (plus HST) \$150 (plus HST)	
Sewer Inspections: <ul style="list-style-type: none"> • CCTV Inspections (Issue on Residents Side) 	\$100.00 (plus HST)	\$100.00 (plus HST)	
Residential Installations: <ul style="list-style-type: none"> • ¾" Φ water service & 4" Φ sanitary sewer service • 1" Φ water service & 4" Φ sanitary sewer service • ¾" Φ water, 5" Φ sanitary & 4" Φ storm services • ¾" Φ water service • 1" Φ water service • 4" Φ sanitary sewer service 	Cost based on Estimate Cost based on Estimate Cost based on Estimate Cost based on Estimate Cost based on Estimate Cost based on Estimate	Cost based on Estimate Cost based on Estimate Cost based on Estimate Cost based on Estimate Cost based on Estimate Cost based on Estimate	
Water Meters: Replacement of Damaged Meter Relocation of Water Meter	Actual Cost Actual Cost	Actual Cost Actual Cost	First Replacement is Free
Accessory Buildings	\$8/\$1000 Construction Value Minimum Fee \$50	\$8/\$1000 Construction Value Minimum Fee \$50	Minimum Permit Fee of \$50 covers construction values up to \$6250
Building Permit: All classes, including renovations/additions	\$8/\$1000 Construction Value Minimum Fee \$50	\$8/\$1000 Construction Value Minimum Fee \$50	
Change of Use Permit	\$8/\$1000 Construction Value Minimum Fee \$50	\$8/\$1000 Construction Value Minimum Fee \$50	
Demolition Permit	\$8/\$1000 Construction Value Minimum Fee \$50	\$8/\$1000 Construction Value Minimum Fee \$50	
Pool Permit	\$8/\$1000 Construction Value Minimum Fee \$50	\$8/\$1000 Construction Value Minimum Fee \$50	

Schedule "B"
Development & Works

Service or Activity	Fees - 2017	Fees - 2018	Notes
Porches/Decks	\$8/\$1000 Construction Value Minimum Fee \$50	\$8/\$1000 Construction Value Minimum Fee \$50	
Sign Permit	\$8./\$1000 Construction Value Minimum Fee \$50	\$8./\$1000 Construction Value Minimum Fee \$50	
Solid Fuel Burning Appliances	\$8/\$1000 Construction Value Minimum Fee \$50	\$8/\$1000 Construction Value Minimum Fee \$50	
Official Plan Amendment	\$1300	\$1300	
Zoning By-law Amendment	\$1100	\$1100	
Minor Variance	\$700	\$700	
Severance (not including retained parcel)	\$700/new lot proposed	\$700/new lot proposed	
Development Agreement			
Development Charges	Refer to By-Law 77-2016	Refer to By-Law 77-2016	
Hold Zone Removals	\$600	\$600	plus legal charges
Site Plan – Minor			
Site Plan - Major	\$1100	\$1100	plus legal charges
Subdivision Agreement	\$2000	\$2000	plus legal charges
Part Lot Control	\$300	\$300	plus legal charges
Plan of Condominium	\$2000	\$2000	plus legal charges
Official Plan Text & Schedule	\$35	\$35	
Zoning By-law Text & Schedule	\$55	\$55	
Zoning & Building Compliance Report	\$100	\$100	
Subdivision Compliance Report	\$100	\$100	
Lifting of One (1) Foot Reserves	\$300	\$300	
Cash-in-Lieu for Parking	\$400 plus \$1000/space	\$400 plus \$1000/space	
Encroachment Agreement	\$300	\$300	
Pre-Servicing Agreement	\$350	\$350	
Temporary Use By-Law	\$900	\$900	
Letter of Undertaking	\$300	\$300	
Multiple Applications	10% off of each	10% off of each	
Other Requests	Based on Wage Cost	Based on Wage Cost	

Schedule "C"
Parks & Recreation Department

Service or Activity	Fees - 2017	Fees - 2018	Notes
ICE RATES:			HST INCLUDED in all rates
Schools (per hour)	\$60.50	\$60.50	
Minor Sport (per hour)	\$121.00	\$121.00	
Jr. B Hockey (per hour)	\$175.00	\$175.00	
Adult (per hour)	\$189.00	\$189.00	
Shinny (per hour/person – Daytime)	\$5.00	\$5.00	
Shinny (per hour/person – Evening)	\$10.00	\$10.00	
Slab (per hour)	\$40.00	\$45.00	
Slab (per day – Receptions/Quilt Show/Etc..)	\$700.00	\$750.00	
Slab (per day – Concerts/Shows)	\$1300.00	\$1500.00	**Set up and tear down is one half the daily rates**
FIELDS AND PAVILIONS:			HST INCLUDED in all rates
Kallies Pavilion (per day – Minor)	\$155.00	\$155.00	
Kallies Pavilion (per day – Adult)	\$310.00	\$310.00	
Soccer Fields (per hour – Minor)	\$24.00	\$25.00	
Soccer Fields (per hour – Adult)	\$38.00	\$39.00	
Lit Ball Fields (per hour – Minor)	\$32.00	\$33.00	
Lit Ball Fields (per hour – Adult)	\$43.00	\$44.00	
Unlit Ball Fields (per hour – Minor)	\$26.00	\$27.00	
Unlit Ball Fields (per hour – Adult)	\$33.00	\$34.00	
Splash Pad	No Charge	No Charge	
Volleyball Courts (per evening)	\$40.00	\$40.00	
Volleyball Courts (per day - tournaments)	\$150.00	\$150.00	
Track Meets	\$200.00	\$250.00	
Football Field Lining	\$750.00	\$750.00	
HALL RATES:			HST INCLUDED in all rates
Hourly Rental (no setup)	\$25.00	\$25.00	
Hourly Rental (with setup)	\$40.00	\$45.00	
Minor Sport Tournaments	\$200.00	\$200.00	
Standard Daily Rate	\$350.00	\$225.00	
Decorating Daily Rate	\$235.00	\$175.00	
Decorating Hourly Rate	\$25.00	\$25.00	**Should bar sales be less than \$200 the leasee is required to cover the costs of the bartenders**

Schedule "C"
Parks & Recreation Department

Service or Activity	Fees - 2017	Fees - 2018	Notes
RECREATION CENTRE FACILITY RATES:			HST INCLUDED in all rates
Gymnasium (per hour)	\$30.00	\$35.00	
Games Room (per hour)	\$20.00	\$25.00	
Hobby Room (per hour)	\$15.00	N/A	
Conference Room (per hour)	\$15.00	\$20.00	
Kitchen	No Charge	No Charge	
Gymnasium/Games Room/Conference Room/Kitchen (per day)	\$360.00	\$360.00	
Extra Staff (per hour)	\$30.00	\$30.00	
PROGRAM RATES:			HST INCLUDED in all rates
Based on cost recovery for Town of Renfrew, Township of Admaston/Bromley, Township of Greater Madawaska, Township of Horton and Township of McNab/Braeside residents. All other municipalities to pay a 50% premium over the cost recovery formula.			
FITNESS CENTRE RATES:			HST INCLUDED in all rates
<u>Memberships</u>	<u>Resident/Non-Resident</u>	<u>Resident/Non-Resident</u>	
One (1) Month	\$30.00 / \$45.00	\$35.00 / \$50.00	
Three (3) Months	\$60.00 / \$90.00	\$70.00 / \$100.00	
Six (6) Months	\$95.00 / \$142.50	\$110.00 / \$160.00	
One (1) Year	\$160.00 / \$240.00	\$180.00 / \$260.00	
Daily	\$8.00 / \$8.00	\$8.00 / \$8.00	
VISITORS INFORMATION CENTRE RATES:			
Hourly		\$30.00	
Daily		\$150.00	
OTHER:			HST INCLUDED in all rates
Table Rental	\$10.00	\$10.00	
Chair Rental	\$3.00	\$3.00	

Statutory Holidays will be subject to a premium

Schedule "D"
Fire Department

Service or Activity	Fees - 2017	Fees - 2018	Notes
Air Fill Cards	\$70.00/12 cards (plus HST) \$7.00/card (plus HST)	\$70.00/12 cards (plus HST) \$7.00/card (plus HST)	
Bulk Water Sales	Double (2x) the current year Water Consumption Rate	Double (2x) the current year Water Consumption Rate	Refer to By-Law 16-2017
Fire Permit	\$20.00/Annually	\$20.00/Annually	Must be renewed every calendar year Refer to By-Law 29-2017