

Appendix II

Council Code of Conduct Corporate Policy Request for Investigation Form

Name of Requestor: _____

Home Address: _____
(house #, street name, P.O. Box #, city/town, province, postal code)

Primary Phone #: _____ Cell Phone #: _____

Email Address: _____

I, _____ (Print Name), hereby request the Integrity Commissioner for the Town of Renfrew to conduct an inquiry pursuant to section 223.5 of the *Municipal Act, 2001*.

Section(s) of alleged contravention(s) of the code of conduct: _____

Date(s) and time(s) of conduct: _____

Location(s) of conduct: _____

Persons (including witnesses) alleged to be involved in the contravention:

Name:	Home/Cell Phone:	Email Address:
_____	_____	_____
_____	_____	_____
_____	_____	_____

Provide the particulars of the request for inquiry regarding the alleged contravention of the code of conduct from a member of Council on a separate sheet of paper and attach.

Every complaint must be accompanied by the prescribed fee in the amount of \$150.00. Complaints that do not have the fee included will not be submitted to the Integrity Commissioner.

Please also attach copies of all documents relevant to the requested investigation.

Please deliver your request in person to:
Kim Bulmer, Clerk
Town of Renfrew
127 Raglan St. S.
Renfrew, ON K7V 1P8

Signature of Requestor:

Date: (yy/mm/dd)

This form is subject to change by the Clerk's Department.