

TOWN OF RENFREW

INSPECTION SCHEDULE

All permits require final inspection prior to inspection expiry date.
Note: An inspection is required prior to any part of construction being covered.

New home/addition/commercial buildings

Building Department 613-432-8166

Please call to arrange for the following inspections at Ext. 304

1. Footings prior to the placement of concrete.
2. Foundation complete including damp-proofing, weeping tile and granular **(before backfill)**.
3. Framing complete, roof, windows & doors installed (complete) (ensure engineering floor & roof truss drawings on site).
4. Rough-in plumbing (after test).
5. Mechanical, ducts & vents (complete).
6. Insulation and vapor barrier (complete).
7. Occupancy Inspection & Certificate required before moving in.
8. **Final inspection required when all work completed and to close file.**

Public Works Department 613-432-4147

Please call to arrange for the following inspections

1. Water & sewer service inspection **(before backfill)** (By-law).
2. Water meter & shut off inspection (as per standard) (By-law).
3. Curb stop inspection – once landscape is completed (flush to ground and accessible) (By-Law).

Minimum Requirements for Occupancy of a Residential Unfinished Building (O.B.C. Division 'C' Part 1 Section 1.3.3.2.

1. roof, walls, windows & doors
2. all fire separations
3. handrails and guardrails
4. 1 fully functioning bathroom
5. Kitchen sink
6. Heating system, hot water & potable water certificate
7. Smoke & carbon monoxide detectors 9fire alarm system where required)
8. Sewage system completion certificate
9. Electrical safety inspection
10. Water & sewer inspection – PW from from public works (town)
11. Completion of Occupancy Certificate
12. All code required means of egress completed

Note: for non-residential occupancy call a Building Official (O.B.C. Division 'C' Part 1 Section 1.3.3.1)



Renovation to existing structure (residential/commercial)

Prior to proceeding from any outlined in stages above.

Final inspection required when all work complete and to close file.

Garage/Accessory Building

Footings prior to the placement of concrete.

Foundation and/or slab

Framing complete including roof.

Final inspection required when all work complete and to close file.

Fuel Burning Appliance

As per T.S.S.A. standards pertaining to each individual appliance. Inspection of chimney required prior to enclosure.

Solid fuel burning appliance requires WETT certified licence number and inspection to allow use.

Final inspection required when all work complete and to close file.

Pool/Deck/Porch/Gazebo

Footings prior to the placement of concrete.

Foundation and/or slab.

Framing complete including roof if applicable.

Final inspection required when all work complete and to close file.